



PanAfrica Annex

SCHOOL OF LEADERSHIP

LEAD • INSPIRE • IMPACT

CERTIFIED PROFESSIONAL ENGLISH COMMUNICATION COURSE



Live Online Sessions



**Practical Case
Studies**



Professional Certification

PanAfrica Annex School of Leadership
Developing Africa's Future Leaders Through Practical Learning



Introduction

This 4-week Advanced English Language – Advanced Grammar in Real Communication course is designed to equip participants with practical skills in advanced grammar, spoken English, vocabulary development, pronunciation, and effective communication. The training combines live online sessions, practical exercises, assessments, and real-life communication activities to prepare participants for professional, academic, and everyday communication.

Live Sessions

Interactive online sessions delivered by experienced facilitators, focusing on practical English skills, grammar, speaking, and real-world communication

Self-Paced Learning

Participants receive notes, templates, practical exercises, recordings, and assessment questions to reinforce learning and support continuous progress.

Course Completion Requirements

- ✓ Complete weekly assessments
- ✓ Participate in live sessions
- ✓ Submit practical assignments
- ✓ Complete the final practical project
- ✓ Fulfill registration requirements

Note: A CMEP Certificate will be awarded upon successful completion.

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**WEEK 1**

DAY	TOPIC	KEY LEARNING AREA
DAY 1	Advanced Grammar in Real Communication	✓ Mastering Advanced Grammar Structures for Professional Communication ✓ Applying Advanced Tenses in Real-Life Conversations ✓ Using Mixed Conditionals with Confidence ✓ Grammar Accuracy Through Practical Speaking & Error Correction
DAY 2	Powerful Vocabulary	✓ Building a Professional & Academic Vocabulary ✓ Mastering Collocations, Idioms & Phrasal Verbs ✓ Using Contextual Vocabulary for Workplace Communication ✓ Practical Vocabulary Application Through Interactive Exercises
DAY 3	Speaking with Confidence	✓ Pronunciation & Intonation for Effective Communication ✓ Delivering Clear and Confident Speeches ✓ Reducing Filler Words & Enhancing Fluency ✓ Practical Public Speaking & Peer Feedback Sessions

Online self-assessment Quiz 1



WEEK 2

DAY	TOPIC	KEY LEARNING AREA
DAY 4	Critical Reading	✓ Analyzing Professional & Academic Texts ✓ Identifying Main Ideas and Supporting Evidence ✓ Developing Critical Thinking & Inference Skills ✓ Practical Reading Analysis and Summarization
DAY 5	Professional Writing	✓ Writing Professional Emails & Business Reports ✓ Structuring Clear and Coherent Documents ✓ Editing, Proofreading & Writing Accuracy ✓ Practical Workplace Writing Exercises
DAY 6	Presentation Skills	✓ Designing Powerful Professional Presentations ✓ Voice Projection, Body Language & Delivery Techniques ✓ Using Visual Aids for Maximum Impact ✓ Practical Presentation Delivery & Feedback

Online self-assessment Quiz 2

**WEEK 3**

DAY	TOPIC	KEY LEARNING AREA
DAY 7	Debate and Persuasion	✓ Building Logical and Persuasive Arguments ✓ Presenting Evidence with Confidence ✓ Professional Negotiation & Persuasive Communication ✓ Practical Debate & Critical Thinking Exercises
DAY 8	Business English	✓ Professional Workplace Communication ✓ Business Meetings & Negotiation Skills ✓ Interview Preparation & Networking Communication ✓ Practical Business Communication Simulations
DAY 9	Listening Like a Native Speaker	✓ Understanding Native English Conversations ✓ Active Listening & Note-Taking Techniques ✓ Interpreting Different English Accents ✓ Practical Listening & Comprehension Activities

Online self-assessment Quiz 3



WEEK 4

DAY	TOPIC	KEY LEARNING AREA
DAY 10	Advanced Communication	✓ Storytelling for Professional Impact ✓ Cross-Cultural & Workplace Communication ✓ Emotional Intelligence in Professional Conversations ✓ Conflict Resolution Through Effective Communication
DAY 11	Integrated Language Practice	✓ Advanced Grammar & Vocabulary Integration ✓ Practical Reading, Listening & Writing Challenges ✓ Professional Speaking Practice & Mock Assessments ✓ Individual Performance Review & Coaching
DAY 12	Final Assessment & Capstone Project	✓ Professional Oral Presentation ✓ Practical Group Discussion & Debate ✓ Integrated English Proficiency Assessment ✓ Personalized Feedback & Professional Development Plan

Online self-assessment Quiz 4